SHORT TERM EMERGENCY LOAN FUND (STELF)

Students encountering personal or academic difficulties that affect their student status may apply for a Short Term Emergency Loan through the Dean of Students Office. Students applying for a loan should be aware of the following criteria:

- Loans are for school related emergencies only (i.e., living expenses, school supplies, transportation expenses, etc.).
- Loans cannot be used to pay a balance owed to the University, including room/apartment deposit for University housing.
- **Maximum** approved loan amount is **$500.00**. Exceptions to this amount are approved on rare occasions. Loans are interest free.
- Students must be currently registered, degree seeking undergraduate students at the Storrs campus.
- Loan applications are considered only when classes are in session (fall and spring semesters).
- Students must not have any financial holds in PeopleSoft.
- Students must identify the ability to repay their loan (i.e., employment, parents, etc.).
- Students may apply for no more than one loan each semester.
- Any previous loan must be repaid before requesting a new loan.
- Loans are short-term with repayment dates set accordingly within the current semester.
- Students seeking advances against anticipated financial aid awards should speak with the Office of Student Financial Aid Services.
- If the loan is approved, applicants need to allow two business days prior to receiving a check or direct deposit from the Bursar Office.
- Repayment of the loan is made at the Bursar Office.
- **Failure to repay the loan at the agreed upon date will result in your ineligibility for future loans from the Dean of Students Office.**

A meeting with a designated staff is required to review the loan request. This will allow for advising, referral, or loan approval as appropriate. If you do not meet the above criteria, the designated staff is available to speak with you regarding your circumstance.
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Document #:______________
PeopleSoft #:_____________

Name: ________________________________________ Social Security #: XXX-XX-_____________

Local Address: ___________________________________ Phone #: (_______)_____________

Home Address: ___________________________________ Phone #: (_______)_____________

_____________________________________________________________________________________

Major: ______________________ Semester Standing: _____________ Graduation Date: ___________

Undergraduate: ____________________________ Graduate: ___________________________________________________________________________

Please describe your emergency:____________________________________________________________
_____________________________________________________________________________________

Are you awaiting loan funds or financial aid awards? __________________________________________

Loan amount requested? __________________________________________________________________

How will you repay the loan? __________________________________________________________________

By what date can you repay the loan? __________________________________________________________________

How did you find out about the loan? __________________________________________________________________

Have you received a loan from this office before? _____________________________________________

If yes, when? _____________________________ Has it been repaid? ____________________________

If you are a graduate student, have you requested funds from the Graduate Senate? _______________

_____________________________________________________________________________________

Signature ___________________________ Date _______________

DEAN OF STUDENTS OFFICE USE ONLY

Approved: __________ Denied: _____________ Date: ______________

Amount Approved: __________________________

Proof of Validation & Relevant Notes: Identification:__________ Degree Status:_____________

Undergraduate Registration: __________________________

Signature & Title of Person Authorizing Loan: _____________________________________________

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