



SHORT TERM EMERGENCY LOAN FUND (STELF)

Students encountering personal or academic difficulties that affect their student status may apply for a Short Term Emergency Loan through the Dean of Students Office. Students applying for a loan should be aware of the following criteria:

- Loans are for **school related** emergencies only (i.e., living expenses, school supplies, transportation expenses, etc.).
- Loans cannot be used to pay a balance owed to the University, including room/apartment deposit for University housing.
- **Maximum** approved loan amount is **\$500.00**. Exceptions to this amount are approved on rare occasions. Loans are interest free.
- Students must be currently registered, degree seeking undergraduate students at the Storrs campus.
- Loan applications are considered **only when classes are in session** (fall and spring semesters).
- Students must not have any financial holds in PeopleSoft.
- Students must identify the ability to repay their loan (i.e., employment, parents, etc.).
- Students may apply for no more than one loan each semester.
- Any previous loan must be repaid before requesting a new loan.
- Loans are short-term with repayment dates set accordingly within the current semester.
- Students seeking advances against anticipated financial aid awards should speak with the Office of Student Financial Aid Services.
- If the loan is approved, applicants need to allow two business days prior to receiving a check or direct deposit from the Bursar Office.
- Repayment of the loan is made at the Bursar Office.
- **Failure to repay the loan at the agreed upon date will result in your ineligibility for future loans from the Dean of Students Office.**

A meeting with a designated staff is required to review the loan request. This will allow for advising, referral, or loan approval as appropriate. If you do not meet the above criteria, the designated staff is available to speak with you regarding your circumstance.



DEAN OF STUDENTS OFFICE

SHORT TERM EMERGENCY LOAN FUND (STELF)

Document #: _____

PeopleSoft #: _____

Name: _____ Social Security #: XXX-XX-_____

Local Address: _____ Phone #: (____) _____

Home Address: _____ Phone #: (____) _____

Major: _____ Semester Standing: _____ Graduation Date: _____

Undergraduate: _____ Graduate: _____

Please describe your emergency: _____

Are you awaiting loan funds or financial aid awards? _____

Loan amount requested? _____

How will you repay the loan? _____

By what date can you repay the loan? _____

How did you find out about the loan? _____

Have you received a loan from this office before? _____

If yes, when? _____ Has it been repaid? _____

If you are a graduate student, have you requested funds from the Graduate Senate? _____

Signature

Date

DEAN OF STUDENTS OFFICE USE ONLY

Approved: _____ Denied: _____ Date: _____

Amount Approved: _____

Proof of Validation & Relevant Notes: Identification: _____ Degree Status: _____

Undergraduate Registration: _____

Signature & Title of Person Authorizing Loan: _____