AUTHORIZATION TO DISCLOSE AND USE INFORMATION

FERPA, also known as the Buckley Amendment, is a federal law that gives students’ some rights of privacy and disclosure over the records and documents that relate to them, which are maintained by the University. Unless otherwise permitted under FERPA, the University may not disclose the information contained in student education records without a student’s written permission. The purpose of this form is to enable a student to give permission to the University to share his/her education records, as further provided below.

I, __________________________, give the Dean of Students Office (DOS) permission to disclose the following education records to the individual(s) listed below:

____________________________________________________________________

____________________________________________________________________

This includes the contents of this waiver, unless this box is checked: ☐

The purpose of this disclosure is to:

☐ Update individual(s) listed below

☐ Other: __________________________________________________________

Name of Student: _________________________________________________

Student Identification #: ________________________________________

Person(s) with whom information can be released: ______________________

Dates in effect: __________________ to __________________

Student’s signature: ___________________________ Date: ________________

Witnessed by: ___________________________________